

## EGH Residential Cleaning Checklist

- Wipe clean all doors-including exterior doors, screen doors, etc. (focus on ridges)
- Wipe clean all trim around doors, windows, floors (remove dust, dirt, fingerprints)
- Wipe and clean all ceiling fans, light fixtures, etc.
- Wipe off any marks on walls
- Clean kitchen cabinets inside and outside
- Clean showers, toilets, sinks, vanities, all drawers, inside and out.
- Clean kitchen counters, sink, dishwasher, stove, etc.
- Remove all debris and garbage from basement.
- Sweep basement floor of all dust.
- Clean all floors / ceramic tile
- Vacuum carpets after all dusting, wiping, etc.
- No garbage is to be left INSIDE of house or yard– put in trailer

## MISCELLANEOUS PUNCH LIST

- Check all closets for rods to hang clothes
- Hook up stove
- Install new 3-way light switch in kitchen- remove dimmer
- Install rubber floor base near bathtub
- Move old carpet to trailer
- Upstair attic access through closet.
- Fix gutter on back of house
- Paint exterior doors (entry + bedroom + back yard)

## Garage

- Install new metal roof
- Fix gutter on back (reinforce it)
- Finish installing ceiling and walls
- Install new T handles (save keys)
- Tack up trim on garage that is loose)